

LEE PUBLIC LIBRARY BOARD OF TRUSTEES' MEETING

DATE: JUNE 11, 2014

TIME: 5:00 PM

HELD AT THE LEE LIBRARY

Present: Trustees: Annie Gasowski, Peg Dolan, Bruce Larson, Cynthia Giguere- Unrein, Katrinka Pellecchia, Library Director Sharon Taylor.

Minutes of May 14, 2014 accepted with correction.

Treasurer's Report accepted. There is \$ 8,989.99 in the operating budget, \$3,817.53 in the non-lapsing account and \$6,132.85 in the CD.

Library Director's Report (see-attached document)

OLD BUSINESS:

- Annie, Sharon and Peg reported on the Right To Know Workshop on 5/20.
- Recap of the BOS/BC Workshop of 6/5. The BOS voted to continue the Building Committee and will provide details for the Building Committee Charge within thirty days. The trustees will place a notice in the E-Crier for new members to the committee. The BOS discussed re-establishing the Town Center Committee.
- Trustees Action Items: Bricker Driveway: The trustees will resubmit a letter to the BOS asking for their support in settling the issue of the Bricker Property Driveway. This is a second request, as no action has been taken by the BOS. Public Relations: The library and foundation will have tables at the Lee Fair. The trustees discussed having an item to auction off at the Fair. Outreach to Supporters: The trustees will continue to inform the public through email, E-Crier, Get Out the Vote and the Book Worm Digest. Building Plan Changes: The Building Committee will meet in June and will discuss reducing the price of the project.

NEW BUSINESS:

- Lee Fair: Organizational meeting will be held on July 1 at 6:30.
- Staff Pay and Classification Study: Sharon will get information on staff pay in neighboring comparable libraries.
- Policy Review: The trustees will continue the review of library policies in September.
- The new position of Librarian II will begin on July 1, 2014. The position includes vacation day benefits.

OTHER:

- The trustees approved vacation days for Sharon on July 7 and 8.

Meeting adjourned at 6:15. Next regularly scheduled meeting is July 9, 2014.

Lee Public Library
 Director's Report
 July 9, 2014

June flew by in a flurry of activities, preparing for the summer reading programs. June 13, at the staff meeting, we learned about the 3 programs to encourage reading, adult, teen and children. The Youth Services librarian, Scottie Robinson, visited all 3 public schools with the Madbury and Durham librarians, and the effort paid off, the first week 83 children and teens came in to sign up! Nine adults already turned in reviews of books!

Cheryl Adams, Librarian Assistant and I met with our artist in resident Caroline West and began to map out offerings for this coming year with the hope of utilizing more local talent to help teach a variety of art offerings.

I examined the wooden cart for audios and it seems more than sufficient for our needs, delivery in July. Staff was notified of cost of living increase and benefits for FY14/15.

<i>Circulation</i>	June 2013	June 2014
Atrium	3044	2709
Downloadable Books	352	176
Museum Passes	14	10
ILLs borrowed	108	103
Tents	10	8
Tables	9	10
Chairs	30	10
Meeting Room usage	17	14
Ancestry Library	40	51
Ebscohost	12	28
Learning Express	4	16
Public Access	130	102
Wireless	128	149
Visitor Count	2147	2095
Classes-Events/attendance Adult	11/45	10/49
Youth	2/255	3/83
Community		1 Delivery to housebound - 3 School visits/580

Respectfully submitted,

Sharon Taylor
 Director